

Regular Meeting –Thursday, May 13, 2010
Fire Station #3, Mitchell Dr., Plano, IL

Present: Anderson, Brummel, DeBolt (arrived at 7:30 p.m.), Perkins & Wade
Absent:
Department: Witek, A. Becker
EMS: C. Ronning
Guests:

Called to order by Trustee Brummel at 7:02 p.m.

AGENDA

Agenda was approved as printed.

MINUTES

Minutes for the April 8, 2010 meeting were reviewed; Brummel made a motion to accept the minutes, Wade seconded. All ayes, motion carried.

TREASURER'S REPORT

Unpaid bills were presented. Anderson made a motion to pay all bills. Perkins seconded the motion. All ayes, motion carried.

Check registers were presented to reflect the bills that had been paid between 04/08/10-05/12/10.

ATTORNEY'S REPORT

CORRESPONDENCE

TRUSTEES REPORT

UNFINISHED BUSINESS

Legal procedures are being followed for the boundary agreement with Newark. A 60 day notice has been published so that if anyone from the public wants to comment on the change, they can appear at our July 8th meeting.

The bids for the training area at station #3 are more than the officers feel is worth spending from this year's budget. They would like to purchase the slats to hide the area from neighboring businesses. The posts have been inspected by a fence company and are a size that would support the slats in high winds. Cost of just the slats is \$2,200 and the department members could install. Brummel made a motion to purchase the slats and members of the department will install. Wade seconded the motion. All ayes, motion carried.

The audit engagement letter and documentation came in February and Witek executed without thinking that we may want to get bids on it. The proposal included a cost not to exceed \$3,000.00. Witek can put the commitment on hold if the board chooses to get quotes. All decided that was not necessary and Echols, Mack & Associates will perform the audit for the last fiscal year.

Preliminary budget figures are available. Compensation will be discussed in closed session and final numbers will be available at next month's meeting.

NEW BUSINESS

The refinance paperwork for station #3 with Castle Bank was presented; No Conflict of Interest Certificate was signed by all board members.

Ordinance No. 2010-004 AN ORDINANCE AUTHORIZING THE EXECUTION AND SALE OF A \$1,009,626 FIRE PROTECTION NOTES, SERIES 2010A TO CASTLE BANK N.A. was presented. Brummel made a motion to pass Ordinance No. 2010-004. DeBolt seconded the motion. Roll call vote was taken:

Brummel – yes

DeBolt – yes

Anderson – yes

Perkins – yes

Wade – yes

5 ayes, 0 nays

MOTION CARRIED

The new payment will be \$10,223 but it is the intention of the board that as long as we can we want to continue to pay \$14,400.00 and pay it off early. The refinance interest rate is 4% with a 10 year amortization and 5 year balloon payment. Newkirk will have calculations next month on the effects of the higher payment to payoff the loan.

Newkirk notified the board that the IRS has filed a lien on the checking account related to the filing of the 2002 quarterly payroll tax returns. She is in contact with the IRS and will fight to get the assessment abated.

The IL archivist certificate of disposal for records has been received. A. Becker would like some direction before any documents are actually destroyed. It was decided that as long as we have the room, we will not dispose of anything.

REPORT OF THE FIRE CHIEF AND COMMAND

Witek

- Witek has had some discussion with Mayor Hausler from the City of Plano regarding the lease on station #1. It is the Mayor's wish that we renew the lease for a long term with a \$1.00/year rental. The Plano Committee of the Whole is this Monday, May 17th. Witek will attend.
- The Sprint bills for the cell phones is running \$350-\$360 so Witek investigated other carriers and Verizon offers a state bid with free phones. Sprint dropped the monthly fee to \$149 and new phones to keep us.
- Bill Mahon, an energy broker has requested the permission to audit our utility bills to see if he can save us some money.
- The stair treads that Carpetile are bad. They have agreed to replace them on the whole staircase.
- Carpetile is rebuilding after their fire 11 months ago. The fire inspectors are investigating the possibility that they may have to install sprinklers in the rebuild.
- The district has received a IPRF Grant for the work comp in the amount of \$19,100.
- The district has received an AFG (Assistance to Firefighters Grant) for the purchase of air packs for up to \$230,000
- Cavalco has repaid \$180.00 of the \$650.00 that is due because of the Special Camps problem last year and we are continuing to get repayment each paycheck.

Ronning

- Call counts were distributed.
- Ronning notified the board that Josh Hamman has passed his Paramedic licensure exam.
- The duty schedules are working well.

NEW PERSONNEL & PROMOTIONS

PUBLIC TO ADDRESS THE BOARD

CLOSED SESSION

Brummel made a motion to go into closed session at 8:20 p.m. regarding compensation. DeBolt seconded the motion. All ayes, motion carried

Brummel made a motion to return from closed session at 9:42 p.m. DeBolt seconded the motion, all ayes, motion carried.

Brummel make a motion to keep the clerk salary at \$400.00 per month for meetings attended and to compensate extra for CPA related jobs. Duties will include preparation of agendas, minutes, a check of the QuickBooks data monthly and report on CD competitive rates each month. DeBolt seconded the motion. All ayes, motion carried.

DeBolt made a motion that the wages for Logical Life Safety stay at a \$2,000 increase for newer paramedics effective on their anniversary. The top 3 paramedics will receive a 2½ % cost of living increase. Paid-on-call paramedics/EMTs will receive a \$1.00 base raise. Perkins seconded the motion. All ayes, motion carried.

DeBolt made a motion to purchase a disability accident policy from provident insurance through Corkill Insurance. Brummel seconded the motion. All ayes, motion carried.

ADJOURNMENT

Brummel made a motion to adjourn at 10:25 p.m. DeBolt seconded. All ayes, motion carried.